

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the monthly meeting of Harden Village Council, to be held on **Thursday 9th January, 2020** at 7.15pm in Harden Memorial Hall.

Clerk to the Village Council

4th January, 2020

AGENDA

1. Apologies for Absence

To consider apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Minutes of Meetings (previously circulated to Members)

- a) To agree and sign the minutes of the Village Council monthly meeting held on 12th December, 2019.
- b) To note the Outstanding Issues Report (information only, see Appendix 1).

4. Public Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

5. Planning Matters

To formulate observations relating to the following application: -

- 19/04971/HOU - Construction of 2 storey side extension at Rosedene, Long Lane, Harden.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

6. Updated Policies

To review and approve or otherwise updated disciplinary and grievance policies, based on template documents published by the National Association of Local Councils, reflecting revised ACAS guidance. Draft policies circulated to Members in advance.

7. Climate Emergency

To receive a report from Cllr Townsend and to discuss commitments and specific steps that the Council might make and behaviours that could be promoted to encourage beneficial changes in the community.

8. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

9. Correspondence (see Appendix 2)

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from Aire Valley Archers re. drainage problem at St Ives.
- b) Email from Yorkshire Local Councils Associations re. Council invite to Royal Garden Party 2020.

10. Financial Matters

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100721	£9	Mileage
		£32.60	Refreshments (previously paid to Gina Thompson by Ken Eastwood)
		£41.60	
Alan Sykes	100722	£24	Mince Pies
Bradford MDC	100723	£687.08	Salary payment
Matthew Maddison	100724	£25	Winter maintenance
BHIB Insurance	100725	£477.79	Insurance renewal
Shipleigh Print	100726	£25	Christmas tree event printing

- b) To note the following trial balances: -

Harden Village Council 4 th January 2020				
Item	Budget 2019/20	Expenditure to date	Budget Remaining	Forecast Shortfall (-) / Surplus (+)
Staff Costs	8,500	6,407	2,093	-250

Travel	300	96	204	50
Subscriptions	1,400	1,426	-26	-66
Insurance	500	0	500	22
Audits	200	293	-93	-93
Newsletter	850	240	610	370
Website	825	980	-155	-1000
Parish Plan	1,000	0	1,000	1,000
Neighbourhood Planning	3,000	3,409	-409	-475
Training	750	230	520	395
Repairs	100	65	35	0
Stationery	200	176	24	-50
PC equipment	250	677	-427	-427
Small grants	1,000	325	675	500
Horticulture	750	670	80	5
Projects & Assets	18,575	1,944	16,631	6,991
S 137	300	25	275	175
Other	125	0	125	125
	38,625	16,964	21,661	7,272

c) To note the following bank reconciliation: -

Cashbook balances

Balance 1 April 2019	18,405.92	
Add: income to date	30,916.42	
Less: expenditure to date	(18,586.60) (incl. VAT)	
Total:		30,735.74

Bank account balances 4 January 2020

Community Account	20,485.39	
Business Account	10,208.85	
Less: unpresented cheques	0	
Add: unbanked cash	0	
Total:		30,735.74

11. Attendance at Meetings

To note the next meeting of the Bingley Rural Parish Council Partnership is being held in the Library Room at Wilsden Village Hall on Monday 13th January at 7pm.

12. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

13. Next Meeting

To confirm the date of the next monthly Village Council meeting as 13th February, 2020 at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at <https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	December 2019	Preferred site not supported by Bradford MDC. Cllrs Bryan and Macdonald mapping potential other sites. Unsupportive response received from Cllr Ferriby and the Chair of the Friends of St Ives. Cllr Bryan to respond to the Friends of St Ives re. ecological allotments. Cllr Townsend to contact a Conservation Officer.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	December 2019	Meetings arranged for 13 th January, 24 th February and 6 th April. Applications for Technical Assistance (Housing Needs Assessment) and grant support (Design Code) approved by Locality.
Telephone Kiosk	Adoption from BT, renovation and usage.	Clerk	September 2019	To consider fit out after renovation. Contact made with Addingham Civic Society re. fit out.
Benches	Replacement of village benches on rolling programme.	Clerk & Cllr A Macdonald	December 2019	Benches and fixings received. First bench installed. Two others require new concrete strip foundations (to be completed weather permitting).
Traffic Study	Commission traffic survey(s) and expert recommendations	Clerk	December 2019	Traffic counts completed and survey data collated. Draft report expected 24 th January 2020.
Bingley St Ives	To consider registering the Estate, or parts thereof, as an Asset of Community Value.	Clerk & Chair	January 2020	Response sent to Bradford Council Estates Officer.

Appendix 2: Correspondence

Email from Aire Valley Archers

Date: Sunday, 29 December 2019 at 14:23

Subject: St Ives Estate Aire Valley Archers

Hello,

I am a member of Aire Valley Archers, with a membership of nearly 200 people. Making us one of the biggest archery clubs in the UK and we are based at St Ives Estate.

Unfortunately given the heavy rains this year the field (BDC owned) developed an underground stream and the surface collapsed. Bradford council had a look and said they would do something, but no timescale or what needed doing. In the interest of safety the field has been closed since November.

The members will not be patient forever and we run beginners courses and community participation days at St Ives starting March. Is there anyway the councillors can lay any pressure behind BDC to provide a timescale or plan of work? I'm sure Aire Valley can provide labour, we just don't know what needs doing to get the field open.

Regards

[name redacted]

Aire Valley Archer

Email from Yorkshire Local Councils Associations

Date: Wednesday, 18 December 2019 at 14:41

Subject: Harden Village Council - Royal Garden Party invitation 2020

Dear Mr Eastwood,

ROYAL GARDEN PARTY 2020 INVITATION FOR HARDEN VILLAGE COUNCIL

Each year the YLCA is able to nominate chairmen from councils in Yorkshire to attend the Royal Garden Party at Buckingham Palace. The YLCA has nominated Harden Village Council in recognition of the council's achievement in gaining accreditation in the Local Councils Award Scheme in 2019. The nomination is for the chairman plus guest to attend the garden party on 19 May 2020.

The formal invitation needs to be addressed to an individual. I would therefore be grateful if you could speak with the chairman of the council to ask if he/she would be happy to accept an invitation on this date and then reply to me with the chairman's postal address and e-mail address, so that the formal invitation can be issued. The

invitation will include a form that needs to be completed and returned to me as soon as possible. The YLCA are required to submit all nomination forms to NALC (who then forward all nominations to the palace) no later than 30 January.

Please note that guests must NOT have previously attended a Garden Party to be eligible, so please make sure you check this with the chairman first.

I look forward to hearing from you.

Kind Regards

Karen Canadine

LOCAL COUNCILS OFFICER

Yorkshire Local Councils Associations